

## The Americana at Brand Gift Card Corporate Order Form



To place your corporate gift card order, please fill out the entire form below.

### STEP 1: GENERAL INFORMATION

<b>Company Name:</b>	
<b>Contact Name:</b>	
<b>Date:</b>	
<b>Address:</b>	
<b>City/State/Zip:</b>	
<b>Telephone:</b>	<b>Fax:</b>
<b>Email Address:</b>	
<b>Occasion:</b>	

### STEP 2: BILLING INFORMATION

Enter your BILLING address exactly as it appears on your credit card statement.

<b>First Name:</b>
<b>Last Name:</b>
<b>Address:</b>
<b>City/State/Zip:</b>
<b>Daytime Phone:</b>

### STEP 3: PAYMENT INFORMATION

<b>Credit Card:</b> <input type="checkbox"/> <u>American Express</u> <input type="checkbox"/> <u>Master Card</u> <input type="checkbox"/> <u>Visa</u>
<b>Credit Card Number</b> _____ <b>Expiration Date</b> _____
<input type="checkbox"/> <b>EFT (Wire Transfer)</b> *If this is the payment type, we will send you necessary information to complete the transfer.

**STEP 4: GIFT CARD ORDER**

Enter the dollar amount that you want loaded on each gift card and indicate the number of cards that you want to purchase.

Note: *The Americana at Brand gift cards are 'Open' gift cards and can be used anywhere that American Express cards are accepted. A \$2.95 card fee will be added to each card ordered.*

<b>Amount (\$)</b> _____ <b>Face value of each gift card from \$20 to \$300</b> (Please include \$2.95 service fee per Americana at Brand AMEX Gift Card) For orders larger than \$5000, the \$2.95 card fee may be reduced.
<b># of Cards:</b>
<b>To:</b>
<b>From:</b>

**STEP 5: DELIVERY OPTIONS**

\*Same day messenger service is only available for orders of \$5000 or more. For more information please call Sara Neuman at 323.900.8017.

<b>Guest pick-up</b> _____ <b>Date/Time Pick-Up:</b> _____ <b>* Please note that the same credit card used to make this purchase must be presented at time of pick-up.</b>
<b>FedEx</b> _____ <b>FEDEX Account #</b> _____ <b>*This is only available if you are paying by EFT.</b>

**Instructions**

Fax a **signed copy of this** to Sara Neuman at The Grove at 323-900-8001. We will confirm receipt of this form within 24 hours. If you do not hear from us within this time frame please contact us at 323-900-8017.

I hereby authorize The Americana at Brand to make a one-time charge on the above credit card for the purchase of a gift card. **A \$2.95 fee will be charged per gift card.** The Americana at Brand is not responsible for lost or stolen gift cards.